

FOULNESS ISLAND PARISH COUNCIL

Minutes of the Foulness Island Parish Council held on Wednesday 13th July, 2016, at Lodge Farm Staff Premises, Foulness Island, commencing at 8.15 p.m.

Present: Councillors F. Giles, R. Green, E. Pitts (Chair) and A. Porter.

In attendance: D. Efde (Rochford District Councillor), G. Evans (MOD), N. Hookway (Rochford District Councillor), T. Hughes (Rochford District Councillor), S. Mowthorpe, (QinetiQ), C. Seagers (Essex County Councillor), N. Uden (QinetiQ), J. Welch (QinetiQ), J. Watson (Clerk).

MINUTES

- 1. The Chair to declare the meeting open.**
 - a. The Chair declared the meeting open.
- 2. To receive apologies for absence.**
 - a. Apologies for absence were received from G. Bickford.
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
 - a. There were no Declarations of Interest
- 4. To sign as a correct record the minutes of the Full Council meeting held on 8th June, 2016.**
 - a. Proposed Councillor Green, seconded Councillor Porter the minutes of the Full Council meeting held on 8th June, 2016 be signed as a correct record. 3 for, 1 abstention. Carried.
- 5. To receive a presentation from the Rural Policing Team.**
 - a. No member of the Rural Policing Team was present to give the presentation.
- 6. The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
 - a. Issues raised by members of the public were
 - i. Cutting hedges in Church End.
 - ii. Village Signs.
 - iii. Parking during August.
 - iv. Emergency procedures on the Island.
 - v. Access to the Island should roads be blocked

7. To receive a report from the District and County Councillors for the area on any matters of interest.

- a. County Councillor Seagers reported that he was still waiting for the result of the consultation in respect of Post office Closures.
- b. District Councillors Efde, Hughes and Hookway gave brief reports on their activities.

8. Internal Audit Report

- a. The Internal Audit Report for the Financial Year ending on 31st March, 2016 as circulated prior to the meeting was considered.
- b. Proposed Councillor Pitts, seconded Councillor Porter that, with the exception of item R3 on the Action Plan, the report be adopted. Carried unanimously.
- c. The Clerk was asked to write to the Internal Auditors accordingly.

9. Financial Matters

- a. Proposed Councillor Green, seconded Councillor Porter that the payment requests for June/July 2016 be approved. Carried unanimously.
- b. Proposed Councillor Green, seconded Councillor Porter that the receipts for June/July 2016 be approved. Carried unanimously.

10. Transparency Code for Smaller Councils

- a. The Clerk reported on the requirements of the Transparency Code for Smaller Councils and the offer of funding from EALC to enable the Council to meet those requirements.
- b. Proposed Councillor Pitts, seconded Councillor Giles that the Clerk be authorised to take the appropriate action to ensure that the Council is compliant with the transparency code. Carried unanimously.

11. Play Area Inspection

- a. The Play Area Safety Inspection Report was noted.
- b. It was agreed that the Clerk would obtain quotations to rectify the faults and revert to Council as appropriate.

12. Post Office Closure

- a. The letter dated 20th June from the Post Office was considered. It was felt that nothing further could be done regarding this until the findings of the consultation were published.
- b. Proposed Councillor Pitts, seconded Councillor Green that the Council purchase a gift for the outgoing Post Office staff. Carried unanimously.

13. First Responder

- a. Proposed Councillor Giles, seconded Councillor Porter that the Council make a donation of £75 to the costs of a first responder on the Island. Carried unanimously.

14. Ministry of Defence

- a. There was nothing to report on this matter.

15. Defence Infrastructure Organisation

- a. There was nothing to report on this matter.

16. QinetiQ Report

- a. Early start (8.00 am) at DAT on 18th to 2st July inclusive.
- b. There are no planned power supply interruptions.
- c. There are no planned water supply interruptions
- d. The broken BT Inspection Cover in Churchend has been replaced
- e. QinetiQ would like to thank the residents on their feedback as to the use of the quay.
- f. The Emergency Exercise which took place on the 15th June highlighted the need for more residents to register for the Emergency Alert Service (Everbridge) so that QinetiQ can provide emergency services with accurate information about residents e.g. numbers/special assistance requirements etc. and be able to contact as many people as possible simultaneously. Residents are invited to register by completing and returning the form in the leaflets which have been sent out or by going online to <http://ow.ly/QHCqS>.
- g. A six foot Python has been found on the Island.

17. At the Chair's discretion to exchange information on matters relating to the Parish.

- a. Councillor Green reported on a further meeting he had attended at the Doctors' surgery in Great Wakering
- b. Concern was expressed regarding the arrangements for the Island in case of emergency. The Clerk would speak to Jeff Stacey at Rochford District Council

Meeting closed at 9.35 pm

Issued 7th September, 2016.