

# MINUTES **DRAFT**

## OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC) HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND ON WEDNESDAY 13<sup>th</sup> OCTOBER 2021.

(Meeting conducted under the issued Covid-19 Lodge Farm Staff Premises Risk Assessment)

### Item: **The Foulness Island Residents Informal Meeting** at 7 pm.

The QQ SHB Enquiries Report was recorded as circulated. **No informal meeting.**

### **34** 21-22 **To Record the Members and Public Present at the FIPC Meeting:**

7.04 pm

Councillor (Chairman) Mrs E Pitts.

Parish Councillors: Mr G Bickford, Mrs F Giles (Vice) and Mr A Holyland.

Essex Councillor Mr M Steptoe.

QinetiQ representative: None.

Members of the Public: Mrs D Carr and Mr P Carr.

The Parish Clerk: Mr B Summerfield.

### **35** 21-22 **Chairman's Comments**

The Chairman welcomed all Councillors and the public to the meeting.

### **36** 21-22 **Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for FI councillors absence: None.

QQ representative Miss N Uden.

Ward Councillor: Mrs J McPherson. (meetings)

### **37** 21-22 **Declarations of Interests**

i **To receive all declarations of interests:** None.

ii **The Chairman reminds Councillors to declare any further interests as they became evident to them, during the progress of the meeting.**

### **38** 21-22 **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i Essex Councillor Mr M Steptoe reported: Essex County Council held their first meeting since the Pandemic in the Council Chambers – Attended as a member of the Airport committee on noise – Stobart have been taken over by an American investment group, 'Carlisle' – Rynair will not be flying from Southend from November because of the lack of the Boeing Max type that is more suitable for the runway – the new Airport Hotel has been granted planning permission – Councillor Steptoe is always open to any questions - just ring/email.

ii General Statements/questions and emailed statements/questions received from Members of the Public:

Public members requested information re: The current residents passes and the Remembrance Sunday Service 2021, which will be held at the War Memorial at the Church at 9 am.

Councillor Mrs E Pitts agreed to purchase the wreath.

Councillor Mr M Steptoe left the meeting to attend at the Rochford Parish Council Meeting.

iii To record that the public's potential involvement at the FIPC meetings, were advertised on the Website and Parish Notice boards.

### **39** 21-22 **To receive the Minutes of the Meeting of the 11<sup>th</sup> August 2021.**

The Minutes were read and were Resolved to be agreed subject to the correction of the spelling of the name Burroughs.

Proposed by Councillors: Mr A Holyland, seconded by Mrs E Pitts and agreed by all.

The Chairman duly signed the Minutes as a correct record.

### **40** 21-22 **Matters Arising from the Minutes:** (Not on the Agenda)

To discuss: None.

### **41** 21-22 **Finance:**

i i The FIPC 13<sup>th</sup> October FIPC statements (1<sup>st</sup> April to 1<sup>st</sup> October 2021) were agreed and recorded.

ii The Co-op Bank Financial Statements of 5<sup>th</sup> October 2021 were recorded.

ii The above FIPC balances were checked against Co-op Bank Statements by Cllrs: Mrs E Pitts and Mrs F Giles.

iii The Clerk reported that all Co-op banking financial documentation was now updated and in order.

iv The Clerk reported that the HMRC PAYE-RTI is now updated.

v It was agreed that all payments will continue to be made by Bank Transfer.

vi The payment 27<sup>th</sup> July 2021 to Mr J Watson salary @ £151.96 was recorded.

vii The Clerk's 1<sup>st</sup> September 21 salary payment @ £152-16 was ratified and recorded.

viii The Clerk's 1<sup>st</sup> October 21 Salary payment @ £152-16 was ratified and recorded

ix An Invoice August 2021 from DIO re: 1146340 rental of the Bus stop, Courtsend, Foulness @ £60-00 was recorded.

- x A donation to the Essex and Herts Air Ambulance was agreed at £ 50-00 and was recorded.
- xi The receipt of a payment of August 2021 of a Grave Fee re: G21 @ £65-00 was recorded.
- xii The receipt of a donation of August 2021 from Thorpe Bay Rotary Club re: the defibrillators @ £500-00 was recorded.
  - i The Clerk to send a formal letter of thanks to the Thorpe Bay Rotary Club.
- xiii Resolved: all invoiced payments, auditing statements, financial statements, receipts, Bank transfers, etc. Proposed by Councillors: Mrs E Pitts, seconded by Mr G Bickford and agreed by all.

#### **42 21-22 Planning:**

- i The RDC officers '**Recommendation Refuse**' re: QQ Planning Application 21/00179/FUL: Land Opposite 7 to 14 Churchend, Foulness Island, Essex. (Creation of 14 no. off-street car Parking Spaces to Serve Approximately 7 Properties. Parking Provision to Include 2 no. Disabled Parking Bays and EV Parking) was recorded.
- ii The **application was withdrawn** re: Planning Application 21/00651/FUL: St Marys Church, Churchend, Foulness Island, SS3 9XO. (Change of Use to Provide Community Hall at Ground Floor with Residential Annex Incidental to use of the Rectory at Ground and First Floor, Extension to North Side. Alter and Adapt Pew Layout, Install Sewerage Biodigester Unit and Provide Car Parking Space) was recorded.

#### **43 21-22 Correspondence and the Clerk's Admin Report:**

- i The previous Clerk Mr J Watson was thanked at the time of his retirement was recorded.
- ii An e/letter September 2021 from Essex and Herts Air Ambulance Trust re: donation was received. Agreed to donate £50-00.
- iii An e/letter September 2021 from RDC re: P&C Register of Electors was recorded.
- iv E/letters August 2021 from Bradford Memorials re: access to FI and Burial Ground/Cemetery were recorded.
- v A QQ information email re: Public Access: a Guide for Recreational Visitors was recorded.
- vi The publication of the UC Foulness Residents Update: September 2021 was recorded.
- vii The publication of the UC Foulness Residents Update: October 2021 was recorded.
- viii The publication of the Foulness Island newsletter August 2021 was recorded.
- ix The publication of the Foulness Island newsletter September 2021.
- x The Clerk reported; his collection of five boxes of old FIPC records from Mr J Watson.
  - I Agreed to go through and place all Minutes and important Books etc with the Essex Records Office and any other questionable documents, to bring to the next meeting for appraisal.
- xi The current Burial Ground/Cemetery correspondences and two resolved actions were recorded.
- xii Regular defibrillator inspections are carried out by Councillor Mr A Holyland and it was agreed that future residents defib. training was not necessary, unless requested.
- xiii Councillor Mr G Bickford delivered to the Clerk, three months Risk Assessment of the Play space.
- xiv The updated Councillors 'Register of Members Interests' were delivered and recorded.
- xv The Parish Councillor vacancy was discussed and agreed the Clerk to advertise on the website and Facebook.

#### **44 21-22 Streetlighting:**

Items: None.

#### **45 21-22 Highways:**

- i Correspondence with QQ re: the potholed condition of the Courtsend roads was recorded.
  - i The dangerous Courtsend pothole has been filled.
- ii Councillors reports: A Churchend resident complained of a radar gun operative (to capture speeding cars) was allegedly standing in their front garden without a high vis jacket, without permission.

#### **46 21-22 Website:**

The website is to be brought up to date with the inclusion of this meetings' information inc: Island Newsletter

#### **47 21-22 Next Agenda Items from Councillors.**

*for next Agenda and exchange of information only.*

Items: Future meeting regularity – Highest point on the Island reported blocked (Crouch Corner)?

#### **48 21-22 Private and Confidential:**

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

By agreement the Clerk's Contract was put on hold until the next meeting

#### **49 21-22 The next Foulness Island Parish Council Meeting:**

to be held as agreed and further advised by the latest Government Covid 19 Announcement!

**Agreed: 1<sup>st</sup> DECEMBER 2021. (PRECEPT)**

There being no further business the Chairman Closed the meeting at 8.14pm.

